

# Business Administration

Course Number: **BUAD 289**

Course Title: **PURCHASING AND MATERIALS MANAGEMENT**

Credits: **3**

Calendar Description:

**Professors**

Name

**Notes**

All assignments are due at the start of the lecture on the due date.

Assignments that are not submitted on time will be docked 10% for each day the assignment is late.

No assignments will be accepted after the marked assignments have been returned to the class; after that date the student will receive a zero for the mark on that assignment.

Mid-term and final exams will not be rescheduled without a medical certificate.

Inconvenience to the student is not a valid reason for missing scheduled exams.

Additional reference materials will be distributed in class.

The schedule may be altered depending on the progression of the class and the needs and interests of the students.

Field trips may also be scheduled in the Kelowna area during class time.

**Current Issues/Trends in Purchasing and Supply Management Paper Topics**

1. Green Purchasing
2. Sustainability in Purchasing
3. Ethical Purchasing
4. Transparency in Purchasing
5. Ethics within the Purchasing Profession
6. Public- Private Partnerships in Public Sector Infrastructure Projects
7. Public Sector Purchasing
8. Purchasing Groups and Cooperative Purchasing between organizations
9. The use of cross-functional teams in Supply Management
10. Risk Management in Procurement
11. Globalization vs. Local Sourcing
12. Supply Chain Networks
13. Supply Processes and Technology 1
14. Supply Processes and Technology 2
15. Emphasis on Total Quality Management and Customer Satisfaction
16. Safety and Security
17. Negotiating
18. Metrics and performance measurement
19. Professionalism in Supply Management Certification, training and development
20. Case Study 1 in Purchasing & Materials Management (my company)
21. Case Study 2 in Purchasing & Materials Management (my company)

This individual assignment will include a written paper of 6-7 pages in length and a presentation/discussion (include PowerPoint slides in an appendix of your report) that you will lead on this topic of a maximum of 20 minutes. They will be scheduled in the second half of the term once the topics have been selected. You will find ideas on these topics in your text

You should use a minimum of 5 separate sources that are properly cited. One person per topic and it will be signed up for in week 2 on a first come first serve basis. For 20% of your term grade.

**Required Texts/Resources**

Purchasing and Supply Management, Johnson & Flynn, 15<sup>th</sup> ed., McGraw-Hill Irwin, 2015.

Course Schedule

Class Date		Topic	Textbook
Week of:		Wednesday Sept 6 Classes Begin Monday Oct 9 Thanksgiving Day <i>no classes</i> Monday Nov 13 Statutory Holiday for Remembrance Day <i>no classes</i> Tuesday Dec 5 Last Day of Regularly-scheduled Classes	
Sep	6-8	Course Introduction & Purchasing & Supply Management	Ch 1
	11-15	Supply Strategy	Ch 2
	18-22	Supply Organization Supply Processes & Technology	Ch 3 & 4
	25-29	Make or Buy, Insourcing & Outsourcing <b>Quiz on Wednesday Sept. 27</b>	Ch 5
Oct	2-6	Need Identification & Specification Quality	Ch 6, 7
	10-13	Quantity & Inventory <i>-no class Monday</i>	Ch 8
	16-20	Delivery	Ch 9
	23-27	<b>Mid-term Exam On Monday Oct. 23</b> Guest Speaker on Wednesday	
Oct Nov	30 3	Price	Ch 10
	5-11	Cost Management	Ch 11
	15	Supplier Selection	Ch 12
	19-25	Supplier Evaluation & Relations Global Supply Management	Ch 13 & 14
Nov Dec	27 1	Other Supply Responsibilities Supply Function Evaluation and Trends	Ch 16 & 17
	4	Last Class! Review and Catch-up	
	7-18	FINAL EXAM PERIOD	

