



**Professors**

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**Learning Outcomes**

Upon completion of this course students will be able to

- apply a healthy workplace perspective to organizational policies and programs.
- develop change management strategies that consider an organization's wellbeing, health and safety goals.
- apply legislation and ethical practices to the promotion of the wellbeing, health and safety of workers.
- manage

**Evaluation**

Weekly Chapter Quizzes (Individual) 14 chapters	10%
Weekly Discussion Forums (Individual) 10 weeks, 2 marks each	20%
Class Participation (Individual)	5%
Team Consulting Project & Presentation (groups of 3)**	30%
Final Exam*	35%
Total***	100%

**Notes**

- \* Students must pass the final exam to earn a passing grade in the course.
- \*\* Team members can be "fired" for failure to perform their duties at a satisfactory level.
- \*\*\* Oral and written communication is a critical component of all assignments and exams and as such, is an important criteria in the evaluation of all course work.

**Required Texts/Resources**

Kelloway, K., Francis, L., & Gatien, B. (2017). Management of occupational health and safety, 7th ed. Toronto, ON. Nelson Education Ltd.

**Supplemental Textbook**

Foster, J & Barnetson, B (2016). Health and safety in Canadian workplaces. Edmonton, AB. AU Press, Athabasca University <http://www.aupress.ca/index.php/books/120259>



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		FINAL EXAM PERIOD Dec. 7-18, 2019 Chapter quizzes close Dec. 6, 2018	
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## **SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**

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### **What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

### **What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.