



# Business Administration

Course Number:	<b>BUAD 247</b>
Course Title:	<b>TRAINING and DEVELOPMENT</b>
Credits:	3
Calendar Description:	This course provides an in-depth study of training and development. Topics include legislation, needs analysis, program development, cost/benefit analysis, and principles of discipline and discharge. <i>(also offered by Distance Education)</i>
Semester and Year:	<b>Winter 2018</b>
Prerequisite(s):	BUAD 269
Corequisite(s):	No
Prerequisite to:	No
Final Exam:	Yes
Hours per week:	3
Graduation Requirement:	Elective
Substitutable Courses:	No
Transfer Credit:	
Special Notes:	Students who have received credit for BUAD 271 cannot take BUAD 247 for further credit.
Originally Developed:	November 2012
EDCO Approval:	November 2013





**Evaluation Procedure**

Training Manual & Presentation Project	30%
Mid-term Exam (1.5 hours)	20%
Class and Moodle Participation	20%
Final Exam	30%
Total	100%

**Notes**

Students must earn half of all available marks to achieve a passing grade in the course.

The team project includes developing and using a team performance appraisalJET3(r)-72 18 reV



