

Professors

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Learning Outcomes

Upon completion of this course students will be able to

describe the genesis of project management and its importance to improving the success of projects.

demonstrate knowledge of project management terms and techniques such as:

- The triple constraint of project management
- The project management knowledge areas and process groups
- The project life cycle
- Tools and techniques of project management such as:
 - Project selection methods
 - Project charters
 - Work breakdown structures
 - Network diagrams, and critical path analyses
 - Cost estimates
 - Earned value management
 - Motivation theory and team building
 - Addressing project issues
- Best practices in project management

demonstrate how to use project management software to help plan and manage projects.

identify examples of good and bad project management.

apply project management concepts by planning a group project.

Course Objectives

This course will cover the following content:

Course Schedule

Week of:		Wednesday Jan 3 Classes Begin Monday Feb 12 Family Day – <i>no classes</i> Tuesday Feb 13 to Feb 16 Mid-semester Study Break – <i>no classes</i> Friday Mar 30 to Monday April 2 Easter – <i>no classes</i> Thursday Apr 12 Last Day of Regularly-scheduled Classes		
Jan	1-5	No class		
	8-12	Introduction to Project Management	Ch 1	Task List Lab
	15-19	Project, Program, and Portfolio Selection	Ch 2	Selection Lab
	22-26	Initiating Projects	Ch 3	Triple Constraint Exercise
Jan-Feb	29-2	Project Integration Management Project Scope Management	Ch 4,7 (Integration & Scope)	Start Microsoft Project Tutorial
	5-9	Project Time Management Project Cost Management	Ch 5 (Time & Cost)	Continue Microsoft Project Tutorial

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY

What is the Disruption of Instructional Activities?

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

What is Cheating?

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

What is Plagiarism?

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

What are the Students’ Responsibilities to Avoid Plagiarism?

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format www.okanagan.bc.ca. Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name a~ as wit sB ei ”v Å mpC T