

# Board of Governors OpenSessionMeeting Agenda

---

Tuesday, May 25, 2021

11:00 a.m. – 12:30 p.m.

Meetings to be held via the Zoom ([www.zoom.us](http://www.zoom.us))

x To join the meeting, click

Education Council (C. Newitt)

6.2.1. Program Revisions

Recommended Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Health Care Assistant Certificate as recommended by Education Council and as presented.”

Recommended Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors

	Related Pages	Time
<p>6.2.3. Articulation Agreements</p> <p><u>Recommended Motion:</u>  “BE IT RESOLVED THAT the Okanagan College Board of Governors approve the articulation agreement: BSc. In Oenology and Viticulture between Brock University and Okanagan College as recommended by Education Council and as presented.”</p> <p><u>Recommended Motion:</u>  “BE IT RESOLVED THAT the Okanagan College Board of Governors approve the articulation agreement: Okanagan College’s Common First Year Engineering Certificate Program and UBCO’s Bachelor of Applied Sciences Program as recommended by Education Council and as presented.”</p>	<p>1011</p> <p>1012</p>	
<p><b>VERBAL REPORTS</b></p> <p>Board Chair Report (G. Morgan)</p> <p>President’s Report (N. Fassina)</p> <p>Governance Committee (K. Scott)</p>		11:40am
<b>INFORMATION</b>		
<b>TOPICS FOR NEXT MEETING</b>		
<b>FOR THE GOOD OF THE BOARD</b>		
<b>ADJOURNMENT</b>		12:15pm

# Board of Governors

## Open Meeting Minutes -

---

Tuesday, March 30, 2021 11:00-12:30pm

Meeting to be held via the Zoom

---

### BOARD MEMBERS PRESENT:

- x Gloria Morgan, Chair
- x Juliette Cunningham, Vice Chair
- x Andrea Alexander
- x Marcel Beerkens
- x Sanya Choudhary
- x Shelley Cook – on leave
- x JoAnn Fowler
- x Jim Hamilton
- x Tina Lee
- x Devin Rubadeau
- x Dale Safinuk
- x Karley Scott
- x Nicolette Thiel
- x Chris Newitt

### OTHER STAFF:

- x Curtis Morcom, Vice President, Employee & Corporate Services
- x Andrew Hay, Provost and Vice President, Academic
- x Meri Kim Oliver, Vice President, Students
- x Allan Coyle, Associate Vice President, External and Strategic Initiatives
- x Joanna Campbell, Executive Office Manager

### GUESTS:

- x Donna Olson, Director, Legal Affairs & Policy Development
- 

---

## PRESENTATIONS

### NEW BUSINESS

#### 6.1. Finance, Audit and Risk Review Committee

##### 6.1.1. Chair Report

The Committee Chair noted the committee met on March 16 to review the draft operating and capital budgets for 2021/22.

##### 6.1.2. Budget 2021/2022

C. Morcom provided an update on the year-end 2020/21 budget position and noted the current forecast shows we will be close to a balanced budget. As a result, we don't expect to need to access reserves funds to balance the budget in the current year.

He also reviewed the proposed 2021/22 budget and noted the following:

- x Budget principles were used to guide the development of the budget.
- x The provincial government has given us approval to propose a deficit budget.
- x The proposed budget is in a \$2.63m deficit position however the budget was developed using very conservative predictions and it is expected positive adjustments will be made during the year. alsju1.5lsju1.5ustmede)1

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2021-2022 capital budget of \$9,001,000 subject to receipt of funding, as recommended by the Finance, Audit and Risk Review Committee.”

6.2. Industry Training Authority (ITA) Plan

A. Hay reviewed the proposed plan for 2021/22. He noted the ITA has informed institutions that they will continue to fund intakes at the full capacity rate even if COVID restrictions only allow a minimum of six students. This accommodation ensures we can continue to offer a range of courses to students while meeting COVID protocols.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2021/2022 Industry Training Authority Training Plan as

consultation was incorporated and the final version of the policy was provided to the Board Executive Committee for review







# Indigenization

On May 17<sup>th</sup>

# Submission of Information from Senior Staff to the Board of Governors

## REPORT TITLE

Line of Credit Increase

## DATE

May 11, 2021

## BACKGROUND I

# Education Council Report to the Board

May 25<sup>th</sup>, 2021

---

Education Council met on April 1<sup>st</sup> and May 5<sup>th</sup>, 2021 and approved 5 new courses, 6 course revisions, 3 new programs, 6 program revisions, and 2 articulation agreements.

---

NEWPROGRA

Provide a written



## Resources

1. Tintinalli's Emergency Medicine
2. Concise Book of Muscles-Chris Jarmey – Any edition
3. Ortho Notes clinical examination pocket guide – Dawn Gulick
4. Ortho Bullets- Internet:
  - a) Wheelless' Textbook of Orthopaedics-Duke Orthopaedics (wheelessonline.com)
  - b) [www.merriam-webster.com](http://www.merriam-webster.com)
5. Video resources:

## Learning Outcomes

B

- b. [www.merriam-webster.com](http://www.merriam-webster.com)
- c. BCCNM Professional Standards for LPNs; [Professional Standards for LPNs \(bccnm.ca\)](http://www.bccnm.ca)
- d. BCCNM Scope of Practice for LPNs (2020); [Scope of Practice for LPNs \(bccnm.ca\)](http://www.bccnm.ca)
- e. BCCNM LPN Documentation Practice Standard; [LPN Documentation Practice Standard \(bccnm.ca\)](http://www.bccnm.ca)
- f. BCCNM LPN Regulatory Supervision of Students; [LPN Regulatory Supervision of Students Practice Standard \(bccnm.ca\)](http://www.bccnm.ca)
- g. BCCNM LPN Medication Practice Standard; [LPN Medication Practice Standard \(bccnm.ca\)](http://www.bccnm.ca)

#### Learning Outcomes

By the end of this course, students will be able to:

1. Comply with the scope of practice for BC LPN orthopaedics.
2. Describe the use of various types of splinting, casting and traction materials.
3. Describe anticipated complications and outcomes specific to pediatric, adult and geriatric patients for orthopaedic fracture management pre- and post-surgical under cast and splints.
4. Explain wound care related to orthopaedic fracture complications.
5. Describe patient care of orthopaedic devices to pediatric, adult and geriatric patients.

#### Assessment

Participation	10%
Assignments	30%
Quizzes	30%





## BBA Entrepreneurship Specialty

### Recommended Motion:

OSB

OSB

#### Program revision:

- Addition of courses
- Program name
- Description
- Program outline
- Revision of courses

#### Rationale:

In consultation with community members, students, past graduates and faculties within OC, interest in creating an experiential entrepreneurial credential was expressed. OSB experience teaching in the Jamk Team Academy spurred OSB to consider how we could create such a program here. A specialty area which aligns with the existing BBA template was determined to be a unique and creative way to build on the successful programming already at Okanagan College and to add to it.

This specialty area will give students the opportunity to gain the core fundamental business skills required by the current BBA. In addition to that, it will also allow for students to investigate, plan for and execute a business idea. The program is inherently experiential and has a practicum included in the program design. This is a differentiating feature from other BBA specialty areas.

#### Addition of courses:

BUAD 112  
BUAD 212  
BUAD 319  
BUAD 371  
BUAD 413  
BUAD 414  
BUAD 416  
BUAD 417  
BUAD 499

#### Program name:

BBA – Entrepreneurship

#### Description:

The EHE E0.0 gpt13.2(he 2.2(eu E0.0 g3.1(atpB)-9.8(4(epr)-6cam)-24.4( a)-12.3()-1.1(i))3.12.3(ded)-12.3( s)-20( 0 Td [(E a)-12.3(

Students will form enduring relationships with their peers in the cohort and received coaching from seasoned entrepreneurs through the degree.

#### Program Objectives

This program has all of the hallmark objectives of the original BBA with a few additions:

- x Innovation and Creativity  
Graduates will have demonstrated the ability to generate innovative ideas and execute them.
- x Entrepreneurship  
Graduates will have gained the necessary skills to effectively conceptualize, plan and execute a new venture, social business or product/service innovation.
- x Community Focus  
Graduates will have demonstrated the ability to integrate the social, environmental, and community impacts of doing business into their operational and strategic planning

Program outline:

### BBA Entrepreneurship Specialty

#### Courses by Semester

The following section outlines the courses in the specialty area as they would be taken by students in the program.

---

##### Semester 1 (Fall)

- x Buad 116 Intro to Marketing
- x Buad 111 Financial Accounting I
- x CMS 112 Professional Writing I
- x Math 114 Business Mathematics
- x Buad 128 Computer Applications

##### Semester 2 (Winter)

- x Buad 123 Management Principles
- x Buad 113 Canadian Business
- x Buad 195 Financial Management
- x Buad 176 Professional Sales
- x Buad 112 Intro. to Entrepreneurship

## PROGRAM REVISIONS

Health Care Assistant

Recommended Motion:

Option B:

The completed self-declaration confirming less than seven years of education in an English-speaking environment AND less than four consecutive years of education in an English-speaking environment\* at the secondary or post-secondary level

AND one of the following:

Test of English as a Foreign Language (TOEFL) within the past two years; IBT with an overall score of 76 with no score lower than 20 in Speaking and Listening and no score lower than 18 in Reading and Writing;

International English Language Testing System (IELTS) Academic or General within the past two years; with an overall score of 6 with a minimum of 6 in Speaking and Listening and no score lower than 5.5 in Reading and Writing;

Canadian Language Benchmark Placement Test (CLB PT) within the past six months; with minimum scores of: Listening 7, Speaking 7, Reading 6, and Writing 6.

Canadian English Language Proficiency Index Program (CELPPIP):

a) Academic: Aggregate score of 4L or better, with 4L or better in Speaking and Listening and 3H or better in Reading and Writing

or

b) General: CELPIP 7 or better in Speaking and Listening and CELPIP 6 in Reading and Writing





## Criminal and Social Justice Diploma

### Recommended Motion:

~~PHIL 100~~  
~~PHIL 100~~

### Program revision:

- Addition of courses
- Program Outline

### Rationale:

The CSJ program has included a recommendation for students to take a “100-Level Philosophy Class.” This met the SFU transfer requirement for a PHIL course.

Since then, the CSJ program has developed its own philosophy course, PHIL 250: Applied Ethics for Criminal and Social Justice Professionals. The PHIL 250 meets the SFU transfer requirement. Therefore, we no longer need the recommendation for students to take PHIL 100. PHIL 250 has a pre-req of CRIM 111 and CRIM 121, which are already required courses for the CSJ program.







CLSN 106 Welding and Heating Equipment

(120 HOURS)

This course introduces the learner to the various heating and welding techniques used on modern vehicles.

CLSN 107 Sheet Metal Repair

(180 HOURS)

This course introduces the learner to various sheet metal damage repair techniques used in the collision repair industry.

This course involves repair techniques to various types of automotive plastics and composites including fiberglass



- b) Brock University will award a maximum of up to 10.0 credits to Okanagan College students towards the Brock Program in recognition of their course work at Okanagan College.
- c) Okanagan College courses, as agreed to by both institutions and listed in Appendix A, will count towards satisfying these credit requirements.
- d) Brock University and Okanagan College will collaborate in advance, with as much lead time as possible, to review and update any proposed changes to the course equivalents listed in Appendix A in order to recognize program or curriculum changes at either institution.

#### 4.2 Student Admission and Program Eligibility

- a) Students may apply to Brock University for transfer into the Brock Program at the completion of Year 1 or Year 2 at Okanagan College.
- b) The minimum requirements for entry into the Brock Program are as follows:
  - (i) meeting the general and Brock Program-specific admission requirements as set out in Brock University's academic Calendar; and
  - (ii)

To Okanagan College:  
Dean, Science, Technology, Health & Social Development  
1000 KLO Road  
Kelowna, BC V1V 4X8

Email: [ymoritz@okanagan.bc.ca](mailto:ymoritz@okanagan.bc.ca)

With a copy to:  
Associate Dean, Science, Technology, Health & Social Development  
1000 KLO Road  
Kelowna, BC V1V 4X8

Email: [lthurnheer@okanagan.bc.ca](mailto:lthurnheer@okanagan.bc.ca)

or to such other address as Okanagan College may designate by written notice.

## 7. Privacy

The Parties agree that they will protect student personal information in accordance with the provisions of their respective provincial privacy legislation and will obtain such consents as are necessary to carry out their respective obligations.

## 8. Intellectual Property

The name, crests and logos of each Party are the intellectual property of that Party and may only be used by the other Party in promotional material with that Party's express permission for each specific usage. Each Party has the right to specify the form and manner in which its name, crests or logos are used pursuant to this Agreement. Should a Party request in writing that the other Party cease using its name, crests or logos in a particular manner, then the Party so using such name, crests or logos shall cease such use immediately. Each Party agrees that nothing in this Agreement shall transfer to a Party any right, title, or interest in or to the other Party's intellectual property.

## 9. General

- Ⓐ Academic independence. Each Party acknowledges that the other Party is solely responsible for its academic standards and decisions related to their programs and curriculums.
- Ⓑ Entire agreement. This Agreement is the entire agreement between these parties and no amendment of this Agreement will be valid unless such amendment is in writing and signed by both Parties.
- Ⓒ Assignment. No Party will assign its rights and/or obligations under this Agreement without the prior written consent of the other Party.
- Ⓓ Relationship of the Parties. Nothing in this Agreement will be considered to constitute a joint venture, partnership, or employment relationship between the Parties.
- Ⓔ Severability. If a provision of this Agreement is determined to be invalid or unenforceable by a court of competent jurisdiction, such provision will be severed, and all other provisions will remain in full force provided that the original intent of this Agreement is preserved in all material respects.
- Ⓕ Waiver.

IN WITNESS WHEREOF this Agreement has been signed by the authorized officers of each institution.

Okanagan College

\_\_\_\_\_  
Dr. Andrew Hay  
Provost and Vice President Academic

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ms. Yvonne Moritz  
Associate Vice President, Education Services

\_\_\_\_\_  
Date

Brock University

\_\_\_\_\_  
Dr. Lynn Wells  
Provost and Vice-President, Academic

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. S. Ejaz Ahmed  
Dean, Faculty of Mathematics and Science

\_\_\_\_\_  
Date





OKANAGAN COLLEGE

BROCK UNIVERSITY

Education Council – Report to the Board  
May 25 , 2021

AGRE

2020-2021

Engineering Certificate Program

10/15/20  
10/15/20  
10/15/20

10

a

4.



APSC 169, APSC 171	ENR 101, ENR 111*	ENR I, ENR II
APSC 178	PHYS 121	PHYS II
APSC 179	MTH 221	LAL I

The shading indicates that the contained courses transfer as a block.

ENR 101 and ENR 111 will be delivered by instructors with a professional engineering licence (e.g. P. Eng., Eng. L) allowing engineering practice in Canada.

As noted above, the Okanagan Colleges curriculum aligns fully with the UBCO first

4. Benefits to UBCO and OC

The benefits to both UBCO and OC are numerous but a few can be identified as:

- x Ability to build the existing relationship between OC and UBCO as a way to provide transferability for students
- x Ability to fill first year attrition at UBCO with OC students entering second year
- x Providing increased access to students to Engineering programs through OC
- x Providing increased access to the Engineering field for students who may have

5. Conclusion and Next Steps

Okanagan College values the existing relationship with UBCO and is interested in creating for the OC Common First Year Engineering Certificate students to successfully transfer to UBCO Engineering through the development of an official transfer agreement.