

## FILMING ON OKANAGAN COLLEGE CAMPUSES

Unless otherwise agreed, the location preparation and wrap-up fee must be paid in advance. The balance of the fees will be payable upon receipt of the College's invoice.

3. Prior to use the Film Company agrees to make a reasonable inspection of the Facility to ensure that it is suitable for the purposes intended and will at all times exercise reasonable care and due diligence and assume all risks. The College shall not be liable to the Film Company, or anyone to whom the Film Company is legally responsible, for any loss or damage to property or for any personal or bodily injury, or death, or any other losses, actions, claims, liabilities, or causes of action however incurred or sustained by the Film Company or any of the Film Company's guests, invitees or participants, during or otherwise in connection with the

17. The College may provide, but cannot guarantee, reserved parking. Current parking fees will apply. Details for parking requirements of large scale productions will need to be negotiated. -
18. The Film Company shall indemnify and hold harmless the College and any of its officers, employees, servants, agents and contractors for any and all claims, demands, actions and costs that may arise out of the negligent acts or omission of the Film Company, its officers, employees, servants, agents, students, volunteers, guests and invitees except to the extent that such losses arise from the independent negligence of the College.
19. The Film Company shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain general liability insurance of not less than \$5,000,000 (five million dollars) inclusive per occurrence for bodily injury and property damage including loss thereof. Such insurance shall extend to cover the Film Company, its officers, employees, students, agents, contractors and volunteers as additional insured with respect to liability arising out of the use or occupation by the Film Company of College property.
20. The Film Company shall provide the College with evidence of insurance prior to the start of the rental. Such evidence shall be in the form of a Certificate of Insurance naming Okanagan College as additionally insured.
21. Following an incident or accident an *Incident Report Form* must be completed and submitted to the College within 48 hours of occurrence. An *Incident Report Form* is required for personal injury or any loss or damage to College Property.

***I have read and agree to be bound by the terms and conditions of this Agreement as set out above.***

**On Behalf of the Film Company**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City Province / State Postal / Zip code

**APPROVED ON BEHALF OF OKANAGAN COLLEGE:**

Signature: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_