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Board of Governors
OpenMeeting Agenda

Tuesday,March 27, 2018

10:45am t

6.2 Forgiveness of Foundation Receivable
Recommended Motion:

"THAT the Okanagan College Board of Governors approve forgiveness of the loan from the Okanagan College Foundation for actual capital campaign expenses up to $300,000 as recommended by the Finance, Audit and Risk Review Committee. The forgiveness of the loan must be done without creating a year end consolidated deficit for Okanagan College.

6.3 Leases
6.3.1 Summerland Lease
Recommended Motion:

"THAT the Okanagan College Board of Governors approve the lease with the Corporation of the District of Summerland for Continuing Studies courses at 13211 Henry Ave, Summerland, BC for the 5-year term July 1, 2018 to June 30, 2023 in the amount of:

    July 1, 2018 to June 30, 2019 $1,868 per month;
    July 1, 2019 to June 30, 2020 $1,905 per month;
    July 1, 2020 to June 30, 2021 $1,943 per month;
    July 1, 2021 to June 30, 2022 $1,982 per month;
    July 1, 2022 to June 30, 2023 $2,021 per month,

- as recommended by the Finance and Planning Committee

6.3.2 Penticton Daycare Lease
Recommended Motion:

"THAT the Okanagan College Board of Governors approve the lease with the Penticton and District Community Resource Society to operate a daycare at 1091 Timmins Street, Penticton, BC for the 5 year term commencing the first day of the month following Ministry approval in the amount of $1 plus GST annually, plus additional rent of approximately $11,000 per year for maintenance and utility costs to be reconciled annually, with the option of two 2 year and one 1 year renewal terms as recommended by the Finance and Planning Committee."

6.4 ITA Training Plan – A. Hay
Recommended Motion:

"THAT the Okanagan College Board of Governors approve the ITA Training Plan as presented."

6.5 Annual Programming Plan – A. Hay
Recommended Motion:

"THAT the Okanagan College Board of Governors approve the Annual Programming Plan 2018/19

6.6.2 Program Revisions

<u>Recommended Motion:</u>

"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision to the Trades Technology Teacher Education Diploma Business Studies Certificate as recommended by Education Council and as ‰ Œ • v š X _

<u>Recommended Motion:</u>

^ / d Z ^ K > s d , d šZ K l v P v } o o P } Œ } program revision to the Business Studies Certificate: Financial Services as Œ } u u v Ç µ š] } v } µ v] o v • ‰ Œ • v š Σ

<u>Recommended Motion:</u>

"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision to the Business Administration Diploma Financial Services K ‰ š] } v • Œ } u u v Ç µ š] } v } µ v] o v •

<u>Recommended Motion:</u>

^ / d Z ^ K > s d , d šZ K l v P v Governors approves the program revision to the Bachelor of Business Administration Finance ^ ‰] o š Ç • Œ } u u v Ç µ š] } v } µ v] o v

<u>Recommended Motion:</u>

^ / d Z ^ K > s d , d šZ K l v P v } o o P approves the program revision to the Sustainable Construction Management Technology] ‰ o } u • Œ } u u v Ç µ š] } v } µ v] o v •

7. VERBAL REPORTS

8.1 Board Chair Report

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March 2018

Learner Readiness and Success

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Education Council   - Report to the Board
March 2018

One iteration of the applied degree is the content of this proposal. This applied degree (Applied Bachelor of Arts: Social Development and Research, or ABA-SDR) is designed with the Okanagan/Shuswap/ Similkameen regional context in mind, serving to:

1) fill a regional need to produce empirically skilled employable graduates from a social science baccalaureate program, as well as,
2) create a pathway to graduate studies in Social Work at UBC Okanagan.

The employable skills reach a broad range of public and social service organizations and employers who deal with child, family and personal issues across the lifespan. The degree program provides generic skills in social development and research that establish readiness in graduates for work in a range of social service organizations and functions.

In addition and for a limited number of qualifying students, the degree program will provide direct entry to the Master of Social Work Foundational Two-Year Track graduate studies program at UBC Okanagan. Through an inter-

Through contextualized learning, the goal of the degree is to provide applied research skills within a context of liberal arts studies and applied social science, emphasizing an empirical orientation to understanding, to application of knowledge, and to intervention.   Characterized by the strengths of a terminal degree that produces employable skills, this degree can also prepare students for admission to selective graduate studies programs. All graduates of this applied degree program will be ready for today's job market through mastery of higher-order analytical skills and techniques for applied research. Practical related field experience is a central component of the applied degree education.

This degree enables students to develop competencies in academic and professional writing, qualitative and quantitative analysis, critical thinking skills, ethics, applied research, program evaluation, multi-disciplinary worldviews, and languages other than English (including regional First Nations' languages).

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- x INDG 202 Okanagan Concepts and Frameworks
- x PSYC 260 Introduction to Research Methods and Design
- x PSYC 270 Statistics and Data Analysis
- x SOCW 200A Introduction to Social Work Practice
- x SOCW 200B Introduction to Social Welfare in Canada

One of:
- x IDST 200(O)Tj E 0 612 792 re W* n BT /TT0 9.96 Tf 94.584 6557p 9.96 Tf 90.024 679.3 Td <0078>Tj ET Q q 0 0 6

Proposed:
Year 1, Term 1 only as no change to subsequent semesters/years
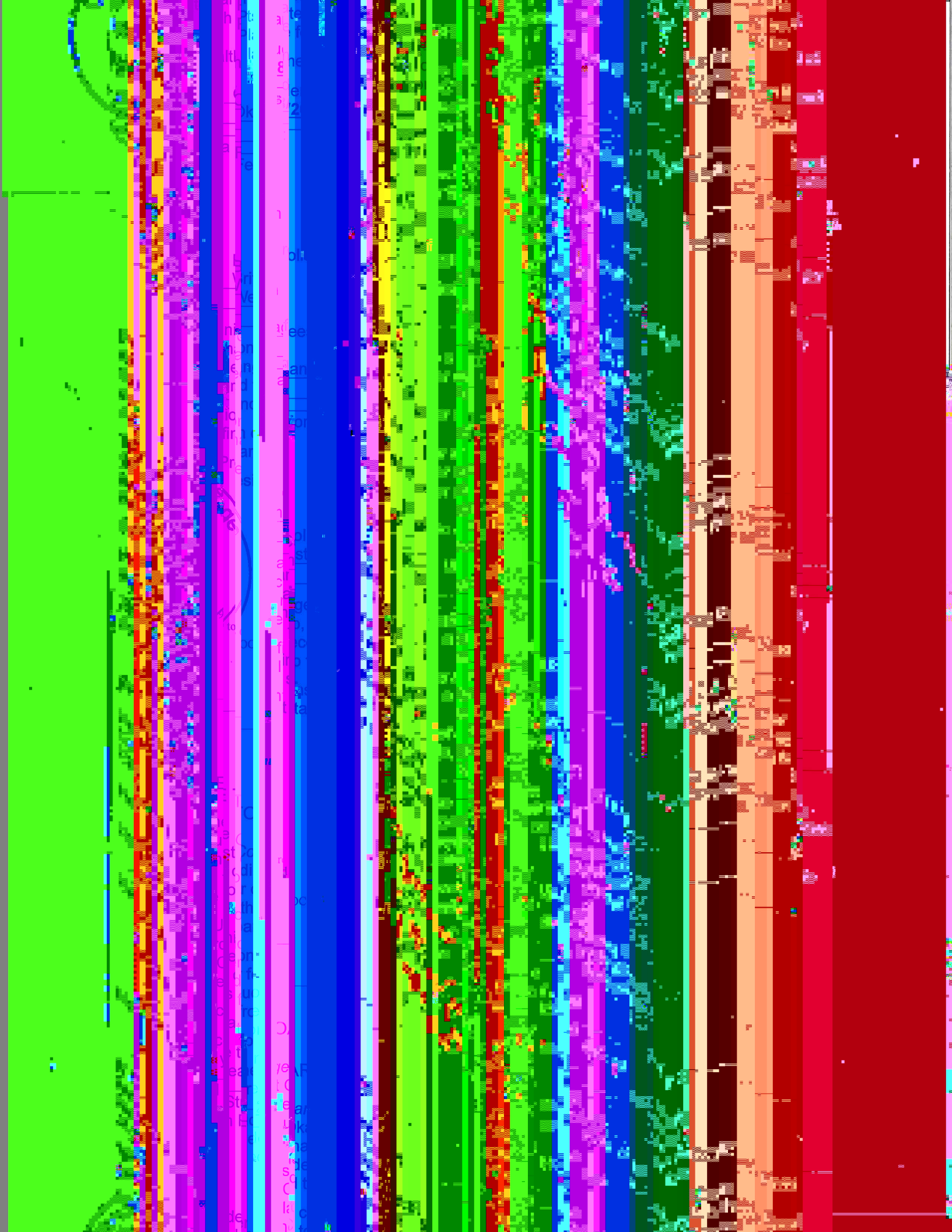
Implementation date: March 2018

<u>Recommended Motion:</u>
BE IT RESOLVED THAT the Okanagan College Board of Governors   approves the program

Recommended Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors approves t he program revision: Sustainable Construction Management Technology Diploma as recommended by Education Council. ´

Submission of Information
from Senior Staff to the Board of Governors

REPORT TITLE

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Submission of Information
from Senior Staff to the Board of Governors

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See Attachment: 2018/19 Operating Budget
- x Budget context, highlights and assumptions
- x Proposed statement of operations

See Attachment: 2018/19 Capital Budget
- x Capital budget Budget 3 @ £ 4 Œ € ž Â Q ð Ã ‡ ' 1–4 • p

COMMENTS FROM THE C

Proposed 2018-2019 Operating Budget

Context

There has been a more rapid growth than anticipated in international students, especially in 2017.

This has provided a unique opportunity:

- x Unique in that capacity in the 2018-2019 budget exceeds inflationary and funding pressures,

Addressing Growth (continued)

Increased chair release time for Culinary Arts, Architectural, Plumbing, and Collision Repair, and increased trades program administrator time for Vernon and Salmon Arm

Support for Academic Skills Training for international students

New 2-year diploma in Collision Repair.

Maintaining Current Programs and Services

Base funding 1.0 FTE coordinator for Trades Success Centre

Funding for theatre rental for the Animation program, and for increased supplies for welding.

Reorganization of the Trades Dean's office.

Addition of 2.0 FTE custodians, one for the new Trades Centre in Vernon, and the other to cover weekends on the Kelowna campus.

Addressing Risk

$125,000 to begin addressing the 1.3 million backlog maintenance of paving

1.0 FTE Health and Safety coordinator.

1.0 FTE Information security officer for IT.

Additional 1.0 FTE pension and benefits coordinator

Provision for additional training in violence and threatening behavior.

Supporting Strategic Initiatives

5 FTE increased staffing for Advancement.

1.0 FTE Marketing and communications specialist

One-time funding of $100,000 to upgrade the OC website.

1.0 FTE website developer and content manager.

.5 FTE faculty increase to add 4 sections of indigenous programming.

.5 FTE manager to promote programming and applied research in Revelstoke

Overall Increase in Staffing

	FTE
Faculty	12.375
Vocational Instructors	3.821
Exempt Staff	6.700
Support Staff	9.980
Total Additional FTE	32.876

Budget Planning Assumptions

	2017/18 Approved Budget	2018/19 Proposed Budget
Revenue		
Grants	$ 57,971	$ 59,679
Tuition (Domestic & International)	34,360	37,817
Contracts & Other	4,730	3,532
Ancillary Business Services	5,492	5,492
Deferred Capital Contributions	5,212	5,327
Total Revenue	$ 107,765	$ 111,847
Expenses		
Salary and Benefits	$ 76,432	$ 78,050
Supplies and Services	24,413	

Proposed 2018-2019 Capital Budget

Budget Highlights

Completion of the Vernon Trades Centre – summer 2018

Completion of the Penticton Welding Shop – summer 2018

Beginning Construction on the new Health Science Centre

Budget Planning Assumptions

1. Government will follow through on promised capital funding
2. The College will be able to fund raise the college's share of capital cost
3. The Projects will come in on budget

Submission of Information
from Senior Staff to the Board of Governors

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Proposed Resolution:
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Submission of Information
from Senior Staff to the Board of Governors

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COMMENTS FROM THE PRESIDENT

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The table below provides an overview and comparison for 2017-2018 ITA and AEST funded programming to the proposed 2018-2019 Training Plan.

2017-18

Submission of Information
from Senior Staff to the Board of Governors

REPORT TITLE

Okanagan College Annual Programming Plan 2018/19

DATE

March 19, 2018

BACKGROUND INFORMATION

For example:　　　Purpose　　　　　History　　　　　　Other relevant information

The context for program planning for 2018/19 has changed from previous years to a more positive outlook.

- x
- x   Base funding from the Provincial Govern6roe f-(n)2.998(d)2.9arsooro6aiti-(n)2.9cu02(r)3omk

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Okanagan College Annual Programming Plan 2018/19

The context for program planning for 2018/19 has changed from previous years to a more positive outlook:

- x   Base funding from the Provincial Government is expected to stay at current levels;

- x

A: Listing of Programming that Will }v š]v µ   ^µv Z v P 8/19 (}Œ îìí

Arts Programming

- x Associate of Arts Degree (Discipline emphases in Communications, Cross-cultural Studies, Economics, English, Environmental Studies, History, Modern Languages (French, German and Spanish), Philosophy, Philosophy/Politics/Economics, Political Science, Psychology, Sociology, Gender, Sexuality & }u v[• Studies) (varies by campus)egree (Discipc21.82 /P <</MCID 4 >>BDC 2.7 2 >>BDC /C2_1 11904 Tf 72.0

- x Business Administration Certificate (varies by campus)
- x Post Baccalaureate Diploma in Accounting (first year at all campuses and second year in Kelowna)
- x Post Baccalaureate Diploma in Marketing (first year at all campuses and second year in Kelowna)
- x Office Management Certificate (varies by campus)
- x Post-Diploma Certificates (varies by campus)

Technology Programming
- x Animation Diploma (Kelowna)
- x Civil Engineering Technology Diploma (Kelowna)
- x êⓇÄ•◊ìⒻ2xB‹ŴⓇPⱯîⱫ˘ŘO⊕⸿₤™ŠlŽ ñⓗÝñ£χ± -" <åí '�' Î O ¬®qA@ ¦L¥ " 0† P@Ò ñ)!ßüç™,™ŠlŽ ñ•Ym

- x   Gastroenterology Nursing Certificate
- x   Golf Course Maintenance
- x   Home Inspection
- x   Interior Decorating
- x   Introduction to Office Administration
- x   Landscape Horticulture
- x   Leadership Skills Certificate
- x   Leading in a Learner Centred Organization Certificate
- x   Learner Centred Instructor Certificate
- x   Medical Device Reprocessing
- x   Medical Office Assistant
- x   Nursing Unit Assistant
- x

- x Consideration of new courses in Modern Languages.
- x The Associate of Arts Emphasis: Studies in Resistance and Revolution (year two) is being introduced to Salmon Arm as a pilot.
- x Courses in Š‰] o d } ‰] • v } μ Œ • •] v] Œ š ^ š μ] • Á] o o š } u course offerings.
- x Distance Education course revisions across a number of Arts Departments.

Foundation Programs
- x The Department of English as a Second Language is proposing to integrate English for Special Purposes (ESP) courses with English as a Second Language (ESL) and English for Academic Purposes (EAP) course as a means of enhancing ESP student experience.

Science Programs
- x Honors in Bachelor of Computer Information Systems

Business Programs
- x Culinary Management Diploma

Engineering Technology Programming
- x Trades Technology Teacher Education Diploma (Kelowna) - significant revision has been completed, will relaunch program for September 2018

Trades Foundation Programs
- x Culinary Arts Certificate
- x Trades Technology Teacher Education Diploma (Kelowna) - significant revision has been completed, will relaunch program for September 2018

Trades & Apprenticeship Program Red Seal Harmonization Initiative
- x Electrical Trades
- x Plumbing and Piping Trades
- x Automotive Trades
- x Construction Trades

C: Listing of Programming that may be not be offered for 2018/19
- x Elective course offerings where demand has been consistently low for several years in Arts, Science or Business
- x ^ Œ š • y _] v š l] • elayed pending further review by departments and the Dean. No intake in 201

D: Listing of New Programming initiatives that will not require base OC funding for 2018/19

Programming with funding from other sources:

Business Programming

- Viticulture Technology Diploma year two (Penticton)

Foundational Programming

- Volunteer Tutor ESL and Settlement Program (Citizenship & Immigration Canada) (Salmon Arm): application for continued funding anticipated upon expiration of contract

Continuing Studies and Corporate Training Programming:

- Aboriginal Community Support Worker Certificate Program
- BC Farm Adaptation Project (Revelstoke) funding confirmed
- CIC Immigration ESL training (Revelstoke): Funding extended to March 2017 (joint undertaking with [illegible]

- x Designated Inspection Facility Operator
- x Scissorlift Operator
- x Paintless dent repair
- x Residential Insulation Installer Program (Vernon)
- x Collision Repair and Refinishing Diploma
- x Indigenous Wood Sculpting
- x National Advanced Lighting Control Program

E: Listing of new programming initiatives that would require allocation of OC funding for 2018/19 or new funding from AEST, the Industry Training Authority (ITA) or other sources

Arts Programming
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